

## WMH Schedule of Fees – Research Ethics and Governance

The following fees apply for the review of Human Research Ethics Committee (HREC) and/or Research Governance applications made to West Moreton Health.

**These fees do not apply to studies led by West Moreton Health or student projects.**

These fees are effective from: 02 September 2024

### 1. Commercially Sponsored

Item	Type of Research Application	Amount (inc. GST)
HREC Review	New application	\$6,000
	Major amendment	\$850
	Minor amendment	\$500
	Addition of sub-study	\$1,500
Governance Review	New application	\$6,000
	Non-standard contract review	\$1,000
	Major amendment	\$850
	Minor amendment	\$500
	Addition of sub-study	\$1,500
	Contract variation	\$350

### 2. Collaborative Research Group

Item	Type of Research Application	Amount (inc. GST)
HREC Review	New application	\$700
	Major amendment	\$150
	Minor amendment	Exempt
	Addition of sub-study	\$150
Governance Review	New application	\$700
	Non-standard contract review	Exempt
	Major amendment	\$150
	Minor amendment	Exempt
	Addition of sub-study	\$150
	Contract variation	Exempt

### 3. Investigator-Initiated including University-led\*

Item	Type of Research Application	Amount (inc. GST)
HREC Review	New application	\$700
	Amendment	\$150
Governance Review	New application	\$700
	Amendment	\$150

\*If the study has commercial funding, West Moreton Health reserves the right to charge additional fees/discretionary fees to the listed fees which will be disclosed prior to accepting the study for review.

Definitions	
Commercially Sponsored	Research that is sponsored by a commercial organisation or contract research organisation (CRO) with commercial funding. The company designs the protocol and owns the study results and intellectual property arising from the research.
Collaborative Research Group	An academic and/or non-commercial collaborative research group responsible for sponsoring, initiating, managing, developing and coordinating a study. Cooperative / Collaborative research groups recognised as a legal entity with have an ABN. If unsure, please check <a href="#">ABN Lookup</a> .
Investigator-Initiated	Research that is initiated and managed by a non-pharmaceutical company and led by the CPI/PI's institution such as a university or hospital. Investigator-initiated clinical trials of an unapproved drug or device must either seek West Moreton Health sponsorship approval prior to HREC submission or be sponsored through an external CRG (CRG fees then apply). A West Moreton Health Investigator-initiated-led study is one where the CPI is representing West Moreton Health.
Major amendment	<ul style="list-style-type: none"> <li>- Changes to the protocol and/or Participant Information and Consent Form (PICF) beyond administrative changes</li> <li>- Changes that require review by the ethics committee, ethics Chair or Deputy Chair, or other expert/legal review</li> <li>- Changes to investigators that require study document and/or agreement/indemnity updates</li> <li>- Changes to procedures undertaken by participants</li> <li>- Updates to Investigator Brochure</li> </ul>
Minor amendment	<ul style="list-style-type: none"> <li>- Administrative changes</li> <li>- Minor changes to the protocol or other study documentation eg. correcting errors, minor clarifications</li> </ul>
Administrative amendment	<p>Changes to the details of a research project that have no significant implications for participants or for the conduct, management, or scientific value of the research project. These changes do not require review by the ethics committee, ethics Chair or Deputy Chair, or other expert/legal review.</p> <p>Eg. correction of typographical errors, amended contact details for Sponsor or study staff, changes to or addition of new study staff.</p>
Non-standard contract	<p>In line with the Queensland Health Research Governance Standard Operating Procedure, the use of standard contracts / agreements is preferred. Standard contract / agreement templates include:</p> <ul style="list-style-type: none"> <li>- Medicines Australia suite of agreements</li> <li>- Medical Technology Association of Australia agreement</li> <li>- Australian Clinical Trials Collaborative Research agreement (for projects not involving clinical trials)</li> <li>- Health Translation Queensland Research Passport agreement</li> <li>- Health Translation Queensland Third Party agreement</li> </ul> <p>Where researchers wish to use a non-standard contract, these require legal review and the non-standard contract review fee will be applicable.</p>
Discretionary fee	<p>A discretionary fee may apply to all applications involving but not limited to the following circumstance:</p> <ul style="list-style-type: none"> <li>- poorly written or incomplete applications</li> <li>- complex applications requiring additional legal/expert review</li> <li>- studies with commercial funding but not commercially sponsored</li> </ul>